



Temporary Exhibit Application

January, 18-20 2019

Exhibitor Profile

Company _____
Contact: _____
Address: _____
Address: _____
City : _____
State: _____ Zip: _____
Phone: _____
Fax: _____
Email: _____
Lines: _____

Number of Booths _____

Corner _____

Will you stay thru Mon? Yes___ No___

Booth Rental Fees

10' x 10' booth rate is \$ 600
After February 1st rate is \$ 660
2 or more booths=5% discount
Corner booths have a \$100 surcharge

For more information please contact:

Zachary Downs
The Columbus MarketPlace
7001 Discovery Blvd. Dublin, OH 43017
888.332.8979 614-339-5100
Fax 614.339-5101
director@thecolumbusmarketplace.com

Show hours are 9:00 am – 6:00 pm
Final day of show (Tue 22nd) 9:00am – 4:00pm
Temp Exhibit:
Friday, Jan 18th – Sunday, Jan 20th

Cancellations

Cancellations received 60 days prior to the opening of the show, will be assessed a cancellation fee equal to 50% of the total exhibit space rental fee. Cancellations received less than 60 days prior to the opening show date will be assessed a cancellation free equal to 100% of the total exhibit space rental fee.

Deposit Information

A nonrefundable and nontransferable deposit must accompany this application in order to be processed. **Deposit of 50% of full space rental is due with application. Balances will be invoiced and are due 45 days before the first day of the selected show.** The balance may be charged to your credit card. Sign below to authorize payment. Any space rental not paid in full 45 days before the first day of the selected show is subject to release and resale. Any new applications, deposits, balances or monies submitted within the 30-day period prior to the move-in day will need to be paid in full and in the form of a money order, certified cashiers check, business check or credit card. Applications received without deposit will NOT be processed.

Enclosed for deposit is a

Check Visa Mastercard

Credit Card #: _____

Expiration Date: _____ Security Code _____

Amount to be charged for deposit: \$ _____

Cardholder name: _____

Sign here to authorize balance to be charged to your credit card 45 days before the first day of the selected Show. Please note there will be a 3% handling fee added to the total charge.

X _____

I have read and understand the terms and conditions of this application.

X _____



The Columbus
MarketPlace

for gift, fashion, garden and home

January 2019 TEMPORARY SHOW

COMPANY:

ADDRESS:

PHONE #

FAX #

EMAIL ADDRESS :

WEBSITE :

CONTACT:

LINE (S) & brief description-include any special details,example: handmade, Made in USA, New @ CMP

ASSOCIATES ATTENDING SHOW (we will make badges for the associates listed)

We will start doing special email blasts for all the temporary exhibitors at the beginning of February. Please email me any special information, pictures, links that you may want included in the email blast.

CMP provides each 10 X 10 booth with pipe & plum colored drape, one 8 ft. skirted table (white top with plum skirt) , 2 chairs, wastebasket, grey carpeted floors, 7" x 44" ID sign, (the company name listed above will be used for sign) and electric.



Additional items can be rented:

(Due by December 15th 2018)

4ft skirted table - \$45 each

6ft skirted table - \$50 each

8ft skirted table - \$55 each

4ft skirted riser (12") - \$24 each

6ft skirted riser (12") - \$36 each

8ft skirted riser (12") - \$48 each

Other requests:

Temporary WI FI Pass - \$25.00 each

Yes, Please

No, Thank You

TABLES/RISERS

WI-FI PASSWORD

LOGO IN DIRECTORY

TOTAL DUE TO CMP

(to be paid before the start of the show)



January 2019 MARKET PROMOTIONS

CLOSE TO HOME !!

Over 50% of the United States lives within 500 miles of the Columbus MarketPlace!

SHOP CLOSE TO HOME!!

The Columbus MarketPlace has a Facebook page and you are welcome to post pictures of your products. We love to see a lot of activity before market! Our email blasts are a very effective way to reach potential customers before the show. Please send your logos, links to your website and pictures of products. We have close to 7500 names on our email list with a very high open rate. If you have any questions, please call or email me at your convenience. We look forward to working with all of you in January.

Send us your market promotions and all of the information will be printed in the directory that is available to the buyers as they walk in and register. Dating, Freight specials, let us know what is being offered to the buyers! Please list below:

Margie Thompson

Office Manager

info@thecolumbusmarketplace.com

[614-339-5100](tel:614-339-5100)